

After the first semester, students in good academic standing may request special permission from their academic advisor to carry up to 54 units in the semester (audit units are included). This form must be signed by your Advisor and submitted to the Director of Graduate Programs no later than the 10th day of classes to avoid having excess units dropped.

Student Name _____ Andrew ID _____

Degree Program ☐ MS ☐ PhD Advisor _____

Semester Entered Program ☐ FALL ☐ SPRING Year _____

Semester for Unit Increase ☐ FALL ☐ SPRING Year _____

I am requesting to increase my maximum units to: _____
(requests over 54 units will not be considered)

Please explain why you believe that this increased unit request is appropriate for your graduate degree.

Please attach a print of your unofficial transcript, which should include current QPA.

Student Signature _____ Date _____

Advisor Signature _____ Date _____

Comment _____

☐ APPROVE ☐ DENIED

Department Head Signature _____ Date _____

Comment _____